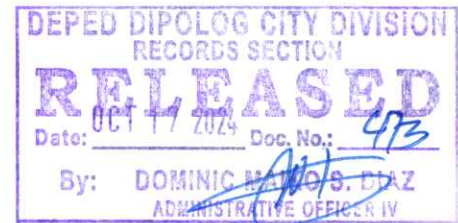




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



Division Memorandum
 No. 473, s. 2024

October 16, 2024

CALL FOR APPLICATIONS FOR TEACHING AND NON-TEACHING VACANT POSITIONS

**TO: All School Division Office Personnel
 All Concerned Personnel
 This Division**

This office hereby announces the hereunder vacant job positions and is now accepting applications, namely:

| Classification/ Level | Positions | Item Number/s |
|-----------------------|-------------------------------|--------------------------------|
| Teaching | Teacher III (Elementary) | OSEC-DECSB-TCH3-573164-1998 |
| | | OSEC-DECSB-TCH3-573132-1998 |
| | | OSEC-DECSB-TCH3-573144-1998 |
| | | OSEC-DECSB-TCH3-570807-2020 |
| | | OSEC-DECSB-TCH3-570238-2017 |
| | Teacher III (Secondary-DCNHS) | OSEC-DECSB-TCH3-570648-2022 |
| | Teacher II (Elementary) | OSEC-DECSB-TCH2-573159-1998 |
| | Special Education Teacher II | OSEC-DECSB-SPET2-570221-2014 |
| School Administration | Head Teacher II (Secondary) | OSEC-DECSB-HTEACH2-570057-2021 |
| Non-Teaching | Administrative Officer V | OSEC-DECSB-ADOF5-570014-2004 |
| | Nurse II | OSEC-DECSB-NURS2-570123-2021 |

This ranking is open to all applicants regardless of gender, civil status, sexual orientation, disability, religion, ethnicity or political affiliation provided they meet the minimum requirement.

Aspiring applicants must first Register Online using their Google Mail (GMAIL) at this link: <https://bit.ly/3zRhv0C>

Submit the pertinent documents to Personnel Officer, Love L. Ricafort thru the Records Section not later than **October 25, 2024**, until 5:00 in the afternoon. Download and affirm the **Checklist of Requirements** for the authenticity and veracity of the documents to be submitted.

To facilitate efficient processing, please ensure that all documents are sequenced and tabbed. Additional documents are welcome **only within the deadline** to be included in the review.

For guidance as to the criterion and computation of points, all interested applicants are enjoined to peruse the following references:



Address: Purok Farmers, Olingan, Dipolog City
 Email: dipolog.city@deped.gov.ph
 Website: www.depeddipolog.net
 Facebook: DepEd Tayo – Division of Dipolog City



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| Positions | References |
|--|------------------------------|
| Teacher III and Teacher II | DepEd Order No. 66, s. 2007 |
| School Administration and Non-Teaching | DepEd Order No. 007, s. 2023 |

Below is the minimum qualification standard required for the said positions. Please be guided accordingly.

| QUALIFICATION STANDARD | | | | | |
|--------------------------------------|--|------------------------------|--|--|----------------------------|
| Position and Salary Grade | Education | Training | Experience | Eligibility | Competency (if applicable) |
| Teacher III (Elementary) / SG 13 | Bachelor of Elementary Education (BEED) or Bachelor's Degree Plus 18 Professional units in Education | None Required | 2 Years Relevant Experience | PBET/LET | Teaching |
| Teacher III (Secondary) / SG 13 | Bachelor of Secondary Education (BSED) or Bachelor's Degree Plus 18 Professional Units in Education with Appropriate Major | None Required | 2 Years Relevant Experience | PBET/LET | Teaching |
| Teacher II (Elementary) / SG 12 | Bachelor of Elementary Education (BEED) or Bachelor's Degree Plus 18 Professional units in Education | None Required | 1 year relevant experience | PBET/LET | Teaching |
| Special Education Teacher II / SG 12 | Bachelor's Degree in Education with Specialization in Special Education | 4 hours relevant training | 1 year experience as Special Education Teacher | PBET/LET | Teaching |
| Head Teacher II / SG 15 | Bachelor's Degree in Secondary Education or Bachelor's Degree with 18 Units Professional - Education | 24 hours relevant training | HT for 1 year or Teacher for 4 years | PBET/LET/RA 1080 | Related Teaching |
| Administrative Officer V / SG 18 | Bachelor's Degree Relative to the job | 8 hours of Relevant Training | 2 years relevant experience | Career Service Professional (Second Level Eligibility) | Non-Teaching |
| Nurse II / SG 16 | Bachelor of Science in Nursing | 4 hours of relevant training | At least 2 years of relevant experience | RA 1080 (Nursing Licensure Exam) | Non-Teaching |

The schedule of the ranking and interview will be announced in a separate memorandum. For information and widest dissemination.


MA. LIZA R. TABILON, EdD, CESO V
 Schools Division Superintendent



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