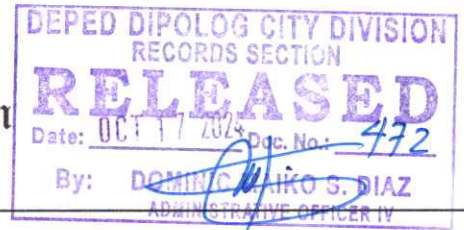




Republic of the Philippines  
**Department of Education**  
REGION IX – ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DIPOLOG CITY



October 16, 2024

**DIVISION MEMORANDUM**  
No. 472, s. 2024.

**DIVISION CAPACITY BUILDING OF KINDERGARTEN TEACHERS ON PLAY-BASED, ASSESSMENT, CHILD-CENTERED APPROACHES, AND DAP PRINCIPLES**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. The Dipolog City Division shall conduct a Capacity Building of Kindergarten Teachers on Play-Based, Assessment, Child-Centered Approaches and DAP Principles to be held at Francisca Ballroom, Top Plaza Hotel, Dipolog City on November 8-9, 2024.
2. The activity aims to equip kindergarten teachers with appropriate play-based methods, assessment techniques, and Developmentally Appropriate Practice (DAP) principles for kindergarten learners.
3. Participants to this training are the kindergarten teachers, select master teachers and school principals, education program supervisor and division personnel as listed in Enclosure 1 of this Memorandum. The training matrix is also found in Enclosure 2 for your reference.
4. Since the training falls on weekend under DepEd Order No. 53 s. 2003 re: Updated Guidelines on Grant of Vacation Service Credits to Teachers, the participants shall be granted service credits (teaching personnel) or compensatory overtime credits/COC (non-teaching personnel).
5. For further information and/or clarifications, please email at:

**Edgar C. Dingal, EMD**  
Education Program Supervisor in Kindergarten  
[edgar.dingal001@deped.gov.ph](mailto:edgar.dingal001@deped.gov.ph)

6. Immediate and widest dissemination of this Memorandum is desired.

**MA. LIZA R. TABILON EdD, CESO V**  
Schools Division Superintendent



Address: Purok Farmers, Olingan, Dipolog City  
Email: [dipolog.city@deped.gov.ph](mailto:dipolog.city@deped.gov.ph)  
Website: [www.depeddipolog.net](http://www.depeddipolog.net)  
Facebook: DepEd Tayo – Division of Dipolog City



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**Enclosure 1- List of Participants**

**A. School Head**

No.	Name	Position	School/Office
1	Saladaga, Micherose D.	SP III	Punta CS

**B. Kindergarten Teachers and Selected Master Teachers**

No.	Name	Position	School/Office
1	Dominguez, Daisy T.	Teacher III	DPDS
2	Valmoria, Maria Carina V.	Teacher III	DPDS
3	Duterte, Engeline G.	Teacher III	Dipolog SPED Center
4	Magadia, Menchie J.	Teacher III	Sicayab ES
5	Cuizon, Dulcita S.	Teacher III	Barra ES
6	Catipay, Medolyn	Teacher III	Biasong ES
7	Geronilla, Michelle Mae	Teacher III	MECS
8	Soliva, Katherine L.	Teacher III	MECS
9	Moro, Charyn S.	Teacher III	Magsaysay ES
10	Angas, Mary Ann D.	Teacher III	Sta. Filomena IS
11	Fernandez, Alfy D.	Teacher III	Sta. Isabel ES
12	Tamayo, Ronelda B.	Teacher III	Sta. Isabel ES
13	Sulatre, Riza E.	Teacher III	Tubod IS
14	Jimeno, Monette A.	Teacher III	Galas ES
15	Hipos, Amme A.	Teacher III	Galas ES
16	Tamayo, Mae Charity L.	Teacher III	Estaka CS
17	Mamba, Maria Leny Hessica M.	Teacher III	Estaka CS
18	Olavides, May D.	Teacher III	UDIS
19	Maglangit, Richel L.	Teacher III	St. John ES
20	Samson, Mae D.	Teacher III	Dicayas ES
21	Maylon, Lorna M.	Teacher III	Minaog ES
22	Enderez, Ailyne T.	Teacher III	Minaog ES
23	Regencia, Mechie Vanni J.	Teacher III	Gulayon IS
24	Enoy, Mila V.	Teacher III	Lugdungan ES
25	Cabatan, Leachim B.	Teacher I	Linabo ES
26	Langcamon, Cathyrine E.	Teacher I	Sto. Niño ES
27	Aleria, Jennie P.	Teacher III	Turno ES
28	Dalman, Reah Ann Dear R.	Teacher I	Turno ES
29	Conol, Elze P.	Teacher III	Laoy Olingan ES
30	Canillas, Miraluna A.	Teacher I	Olingan ES
31	Dela Cruz, Cecil M.	Teacher III	Olingan South ES
32	Pagay, Melannie Meg C.	Teacher III	Sta. Cruz ES
33	Laput, Bernadette E.	Teacher I	San Alfonso ES
34	Icalina, Aida Mae G.	Teacher I	San Jose ES
35	Camasura, Jeniffer B.	Teacher III	Sinaman IS
36	Austero, Jerahmae R.	Teacher III	Punta CS



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37	Maylon, Rosalinda R.	Teacher III	Punta CS
38	Mascardo, Sheila Mae W.	Teacher I	Linay ES
39	Calumba, Richel B.	Teacher I	Virginia ES
40	Buzarang, Jason M.	Teacher I	Kepiyaanan ES
41	Randes, Belinda B.	Teacher III	Cayasan IS
42	Catipay, Nedelle J.	Teacher I	Guinsangaan ES
43	Banua, Rubielyn U.	Teacher I	Pamansalan ES
44	Vellijo, Peregrina T.	Teacher III	Diwan ES
45	Pepito, Evelyn A.	Teacher III	Cogon ES
46	Gregana, Elma S.	Teacher III	Sangkol ES
47	Austero, Jerahmae R.	Teacher II	Punta CS
48	Patangan, Menchu C.	Master Teacher II	Sta. Filomena IS
49	Ybañez, Teresa G.	Master Teacher I	Biasong ES

**C. SDO Personnel**

No.	Name	Position	School/Office
1	Dingal, Edgar C.	EPSVR-Kindergarten	CID
2	Flores, Rambelle C.	SEPS-HR	SGOD
3	Murro, Luisiano S. Jr.	SEPS-SMME	SGOD
4	Amelinda D. Montero DM, CESE	CID Chief	CID
5	Ma. Liza R. Tabilon EdD, CESO V	SDS	OSDS



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**Enclosure 2- Training Matrix**

**Day 1- November 8, 2024 (Friday)**

Time	Topic/Activities	Learning Facilitator/ In-charge
8:00-8:30 a.m.	Registration/Settling in	Amme A. Hipos Teacher III, Galas ES  May D. Olavides Teacher III, UDIS
8:30-9:00 a.m.	Opening Program	Melannie Meg C. Pagay Teacher III, Sta. Cruz ES
9:00-9:30 a.m.	Levelling of Expectations	Edgar C. Dingal EPS, Kindergarten
9:30 a.m.-12:00 p.m.	<b>Session 1:</b> Overview of the Phil. Early Childhood Development Checklist (ECD) vis-à-vis Kindergarten Competencies	Micherose D. Saladaga School Principal III, Punta CS
12:00-1:00 p.m.	Lunch Break	
1:00-1:15 p.m.	Management of Learning	Alfy D. Fernandez Teacher III, Sta. Isabel ES
1:15-3:15 p.m.	<b>Session 2:</b> Guided Practice/Workshop – Using Phil. ECD Assessment Checklist	Micherose D. Saladaga School Principal III, Punta CS
3:15 – 5:00 pm	<b>Session 3:</b> Importance of Games and Activities, Music, Movement and Arts in the Kindergarten Class	Menchu C. Patangan Master Teacher II Sta. Filomena IS

**Day 2 – November 9, 2024 (Saturday)**

Time	Topic/Activities	Learning Facilitator/ In-charge
8:00-8:30 a.m.	Management of Learning	Jason M. Buzarang Teacher I, Kepiyaanan ES
8:30-10:30 a.m.	<b>Session 4:</b> Demonstration on Application of Play-based	Demonstrators: Lorna M. Maylon Teacher III, Minaog ES  Mae Charity L. Tamayo Teacher III, Estaka CS  Process Observer: Teresa G. Ybañez Master Teacher I Biasong ES
10:30 a.m.-12:00 p.m.	<b>Session 5:</b> Principles of Developmentally Appropriate Practice (DAP) and Implications for Effective	Edgar C. Dingal EPS, Kindergarten SDO, Dipolog



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	Implementation of Kindergarten Learner-Centered Approaches	
12:00-1:00 p.m.	Lunch Break	
1:00-1:15 p.m.	Management of Learning	Daisy T. Dominguez T-III, DPDS
1:15-3:30 p.m.	<b>Session 6:</b> Supporting Parents on Facilitating Teach from Home	Edgar C. Dingal EPS, Kindergarten SDO, Dipolog
3:30-5:00 p.m.	<b>Session 7:</b> Closing Program and Giving of certificates	May D. Olavides Teacher III UDIS

