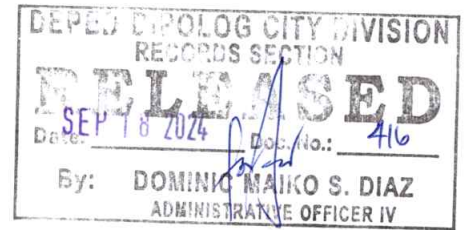




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION
[YOUTH] LEARNER FORMATION UNIT



September 18, 2024

DIVISION MEMORANDUM
No. 416, s. 2024

CAREER READINESS EDUCATION CARAVAN YEAR 3

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors (EPS)
Public Schools District Supervisor (PSDS)
All Public and Private Secondary Level School Principals
Working Committee Members
All Others Concerned
This Division

1. The **Career Readiness Education Caravan Year 3** aims to establish partnerships with various stakeholders to benefit our Grade 10 and 12 learners. It seeks to equip them with knowledge about the different senior high school tracks and strands, as well as their corresponding curriculum exits: Employment (*Trabaho*), Higher Education (*Kolehiyo*), and Entrepreneurship (*Negosyo*).
2. The Caravan will take place on **October 1, 2024**, at the **Dipolog City Sports Complex Gym, Olingan**, from **7:00 AM to 5:00 PM**.
3. Participants in this activity include **thirty Grade 10 students per school and all Grade 12** from SY 2024-2025. The Teacher Career Advocates will act as the chaperones for Grade 10 students, while the school head will assign teaching or non-teaching personnel as chaperones for Grade 12 students. **A ratio of 1 chaperone per 50 students must be observed.**
4. The school head must ensure continuity of learning for the classes of teachers serving as chaperones during the event. It is recommended to provide Learning Activity Sheets for students to complete during their scheduled class time.
5. Learner-participants are encouraged to bring their own snacks, lunch, and refillable water canteens or tumblers. The use of single-use plastics is strongly discouraged. Food booths from vendors like Julie's Bakeshop, DC Cafe, and Cheesemo will also be available at the venue, offering affordable menu options.
6. See attached Enclosure 1 for the list of members of the Working Committees. All members are requested to attend the meeting on September 24, 2024, at 1:00PM at DepEd Dipolog Training Center.
7. YES-O and SSLG student officers are requested to bring their own garbage bags and ensure the CLAYGO (Clean As You Go) principle is consistently observed throughout the event. A designated area for dropping off garbage bags will be announced on the day of the event.



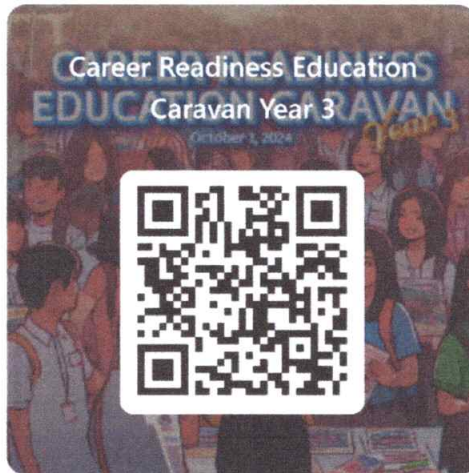
Address: Purok Farmers, Olingan, Dipolog City
Email: youthformation.dipolog@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Dipolog Youth Learner Formation Unit



Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION
[YOUTH] LEARNER FORMATION UNIT

8. Each class adviser must ensure that all students are fully registered for the event. Complete registration includes filling out the Attendance Sheet and submitting a duly signed Parent's Consent. Please refer to Annexes A and B for the Attendance Sheet and Parent's Consent, respectively. Class advisers are required to prepare two copies of the Attendance Sheet: one copy is to be submitted to the school's Teacher Career Advocate, who will collate and forward it to the event organizers on the day of the event. Failure to submit the Attendance Sheet will result in denied entry. Class advisers are also responsible for the safekeeping of the Parent's Consent.

9. With this, all participants are to pre-register through this link: <https://forms.office.com/r/Zby0jyYHdd> or scan the QR code below.




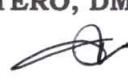
10. Expenses incurred by the school personnel during the Caravan will be charged against school MOOE subject to existing accounting and auditing rules and regulations.

11. Moreover, school heads should make the necessary arrangements and preparations for the logistics of their learners, ensuring that parents acknowledge their shared responsibility in this matter. School heads are also encouraged to coordinate with and seek assistance from their respective Barangay Local Government Unit (BLGU).

12. For questions and concerns on this subject, please contact the Division Youth Formation Coordinators at 0956-590-9773 or 0995-163-5116.

13. For guidance and wide dissemination.

By the Authority of:
MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent


AMELINDA D. MONTERO, DM
Officer-In-Charge
Chief, CID 



Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION
[YOUTH] LEARNER FORMATION UNIT

(Enclosure 1 of Division Memorandum No. 416, s. 2024)

**Career Readiness Education Caravan Year 3
Working Committee**

Oversight - Program/Production - Floor Managers - Partners' Coordination	Division Learner Formation Unit Andrew Homil G. Elumbaring Cielbert E. Dondoyano Jr.
Resource Speakers	Dr. Amelinda D. Montero (DepEd) Dr. Melanie B. Banitlan (DepEd) Mr. Felecito Roosevelt D. Adaro (DepEd) Aileen B. Mondejar (DOLE) Daisy Mae Tambolero (DTI)
Guests Coordination	Marie Antoinette F. Nazareth
Attendance	Marie C. Refugio
Masters of Ceremony	Rambelle C. Flores Jose Rolando S. Caincay
Seating Arrangement	Teacher Career Advocates (32 pax)
First Aid (Medical Team)	Geilou O. Yabres Sheila S. Quimpo Gina Fe M. Ramos Jan Rina Bitancor-Uy Emmanuel Bacaltos Dr. Clees Paul Tabiliran
Quality Assurance Management and Evaluation	Luisiano S. Murro Jr. Niel Nonato F. Sebastian
Career Guidance Program Booth	Mia Ogarte Leah Dannielle B. Sumundong Rose Elsa
Garbage Watch	SSLG and YES-O student officers
Documentation Team	Priscilla Anotado Nizzalaine Bytes Maravillas Peter Perez Raphael Fructuso Luga Shem Aeon Tampus Maria Francine Mansinadez Sigrid Mancera Elloise Julia Necesario Yesha Gabriel Galon Prox Santino Balbuena
Galing Kabataan & Intermission Numbers	Division Federation SSLG Punta NHS's Tinig at Indak Sayaw Dance Troupe
Partners	DOLE, DTI, SVCI, DMC, JRMSU, ABC, Julie's Bakeshop, DC Artisan Café, and Cheesemo



Address: Purok Farmers, Olingan, Dipolog City
Email: youthformation.dipolog@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Dipolog Youth Learner Formation Unit



Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION
[YOUTH] LEARNER FORMATION UNIT

(Enclosure 2 of Division Memorandum No. 416, s. 2024)

Career Readiness Education Caravan Year 3

October 1, 2024

Target Participants: Grade 10 and Grade 12 High School Students

TIME	ACTIVITY	COMMITTEE-IN-CHARGE/PERSON RESPONSIBLE
7:00AM – 8:00AM	Arrival, Attendance	
8:00AM – 8:10AM	National Anthem Prayer DepEd VMCV & QPS	AVP AVP AVP
8:10AM – 8:15AM	Opening Message	ASDS Rosalio B. Conturno Jr PhD
8:15AM – 8:25AM	Inspirational Message	SDS Ma. Liza R. Tabilon EdD, CESO V
8:25AM – 8:30AM	Message of Support	Hon. Marilou Y. Calibo
8:30AM – 8:35AM	Galing Kabataan Dance	DFSSLG Tinig at Indak Sayaw Dance Troupe
8:35AM – 9:15AM	SHS Academic Tracks & Strands	EPS Melanie B. Bantilan EMD
9:15AM – 10:00AM	SHS Work Immersion Program	TIII Felicito Rosevelt D. Adaro
10:00AM – 10:15AM	Health Break	
10:15AM – 10:55AM	SHS Curriculum Exits	CID Chief Amy D. Montero DM
10:55AM – 11:00AM	Intermission Number	Tinig at Indak Sayaw Dance Troupe Punta National High School
11:00AM – 11:45AM	DOLE: Current Job Trends and the State of the Job Market in the Philippines	Aileen B. Mondejar Chief LEO, DOLE Zamboanga del Norte Field Office
11:45AM – 1:00PM	Lunchtime	
1:00PM – 1:05PM	Galing Kabataan Dance	DFSSLG Tinig at Indak Sayaw Dance Troupe
1:05PM – 1:15PM	Energizer	Teacher Career-Advocates
1:15PM – 2:00PM	DTI: Entrepreneurial Mindset (Possible Small Businesses or Start-ups to Establish after Graduating in High School)	Daisy Mae Tambolero DTI Staff Zamboanga del Norte Field Office
2:00PM – 2:05PM	Intermission Number	Tinig at Indak Sayaw Dance Troupe Punta National High School
2:05PM – 2:35PM	ABC Presentation	John Lorenz E. Bernido SSG President, ABC
2:35PM – 3:05PM	DMC Presentation	Vicente Maraguinot Marketing Head, DMC



Address: Purok Farmers, Olingan, Dipolog City
Email: youthformation.dipolog@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Dipolog Youth Learner Formation Unit



Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION
[YOUTH] LEARNER FORMATION UNIT

3:05PM – 3:15PM	Health Break	
3:15PM – 3:45PM	SVC Presentation	Kiervey P. Manginsay LPT Faculty of Instruction, ASTED Paul Mike G. Omandam LPT Staff, Quality Assurance Office
3:45PM – 4:15PM	JRMSU Presentation	TBD
4:15PM – 5:00PM	Closing Program	
	Closing Remarks	SGOD Chief Nur N. Hussien, DM
	Galing Kabataan Dance	DFSSLG
7:00AM – 5:00PM	Booths for Colleges and Universities (ABC, DMC, SVC, and JRMSU Dipolog & Dapitan)	



Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY
SCHOOLS GOVERNANCE AND OPERATIONS DIVISION
[YOUTH] LEARNER FORMATION UNIT

ANNEX B

PARENT/GUARDIAN'S CONSENT FORM

Name of learner: _____

Date of birth: _____ Sex: _____

Allergies: _____

Blood type: _____

Parent/Guardian's Name: _____

Relationship to learner: _____

Home address: _____

Contact number: _____

Adviser/Teacher's Name: _____

School: _____

Contact Number: _____

Activity: **CAREER READINESS EDUCATION CARAVAN YEAR 3**

Venue: Dipolog City Sports Complex Gym, Olingan

Date and Time: Tuesday, October 1, 2024, 7:00 a.m. to 5:00 p.m.

As the parent/guardian of the abovementioned learner, I hereby acknowledge that I have been informed of the details of the off-campus activity and voluntarily and freely elect my child to participate in this off-campus activity. Furthermore, I understand the risks associated with an off-campus activity and agree that the rules and regulations established for the said activity are for the safety and security of the participants, and thus agree to instruct my child or children to obey them.

I also authorize the oversight proponent of the activity to gather and utilize the data and information, including personal information and images, that may arise during the activity, in accordance with the Data Privacy Act of 2012.

Having understood all the aforementioned, I hereby consent to allow my child or children to participate, acknowledging all of the foregoing. I am also solely responsible for providing travel insurance and any expenses for my child or children's participation in the activity.

Parent/Guardian's Printed Name & Signature

Date



Address: Purok Farmers, Olingan, Dipolog City
Email: youthformation.dipolog@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Dipolog Youth Learner Formation Unit