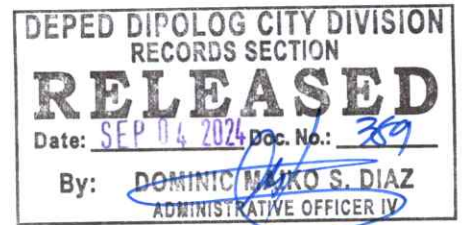




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



September 4, 2024

DIVISION MEMORANDUM

No. 369 series of 2024

**CONDUCT OF ORIENTATION FOR SCHOOL READING COORDINATORS
ON READING ASSESSMENT AND SUBMISSION OF
READING PRE-ASSESSMENT REPORTS FOR SY 2024-2025**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID/SGOD)
Education Program Supervisors
Public Schools District Supervisors
School Heads
School Reading Coordinators
Other Concerned Personnel
This Division

1. Reading assessments are administered to determine learners' current reading levels, strengths, and areas for improvement. The data gathered can also help track learners' progress and provide interventions and instructional strategies to address the learning gaps and enhance the overall learning outcomes.
2. To ensure the proper administration of the reading assessment tools to be used at particular grade levels, the **Orientation for School Reading Coordinators on Reading Assessment (CRLA and Phil-IRI)** shall be conducted on **September 6, 2024** at 1:00-5:00 p.m., 2nd floor of the Division Training Center, Miputak, Dipolog City. Elementary school reading coordinators/CRLA or Phil-IRI focal persons shall join in the orientation (1 participant per school only).
3. To get the baseline data on the reading performance of students, this Office through the Curriculum Implementation Division, directs all elementary and secondary public schools to conduct the **Pre-Reading Assessment** for the beginning of school year (BOSY) 2024-2025, using the following tools in the Comprehensive Rapid Literacy Assessment (CRLA), Philippine Informal Reading Inventory (Phil-IRI) Manual 2018 and Language Enhancement through Reading Assessment (LETRA):



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- a. Comprehensive Rapid Literacy Assessment (CRLA)
 - Mother Tongue for Grade 1 to Grade 3
 - Filipino for Grade 2 and Grade 3
 - English for Grade 3
 - b. Phil-IRI for Filipino and English (Grade 4 to Grade 6)
 - c. LETRA for Grade 7 to Grade 12
4. The hard copies of the reading pretest school summary shall be submitted to this Office **on or before September 19, 2024**. The reports shall be prepared and signed by the CRLA/Phil-IRI/School Reading Coordinator and reviewed and signed by the school head.
 5. Soft copies of the reading reports shall be uploaded in the designated folders that can be accessed in the One drive link: **<https://tinyurl.com/2z6cr4wh>**
 6. For more information or clarifications, please contact the following focal persons through their email addresses:

EPS Cherry Mae B. Eltanal - filipino.dipolog@deped.gov.ph
EPS Riela Angela C. Josol - english.dipolog@deped.gov.ph
PSDS Rossalyn Z. Montealto - rossalyna.montealto@deped.gov.ph
 7. Immediate dissemination of this Memorandum to all concerned is desired.


MA. LIZA R. TABILON EdD, CESO V
Schools Division Superintendent