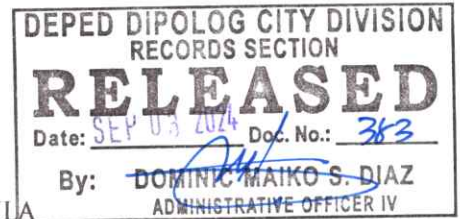




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



September 03, 2024

DIVISION MEMORANDUM

No. 383, s. 2024

**RE-CONSTITUTION OF TECHNICAL WORKING GROUP (TWG)
FOR THE MANAGEMENT AND RECONCILIATION OF DEPARTMENT OF EDUCATION'S
GSIS ALLEGED PREMIUM DEFICIENCIES**

To: ASST. SCHOOLS DIVISION SUPERINTENDENT
CHIEF, CURRICULUM IMPLEMENTATION DIVISION (CID)
CHIEF, SCHOOLS GOVERNANCE AND OPERATIONS DIVISION (SGOD)
PUBLIC SCHOOLS DISTRICT SUPERVISOR
ALL ELEMANTARY SCHOOL HEADS
ALL SECONDARY SCHOOL HEADS
SELECT DIVISION PERSONNEL
This Division
All Other Concerned

1. Relative to Division Memo No. 515, s.2023, on the **Creation of Technical Working Group (TWG) for the Management and Reconciliation of the Department of Education's GSIS Alleged Premium Deficiencies**, the TWG composition and its responsibilities were defined.
2. Due to the movement of personnel and changes in their respective functions, this issuance shall reconstitute the members of the aforementioned TWG. Hence, the following personnel shall compose the members of the TWG:

TWG Composition	Oversight
Team Leader: ROSALIO B. CONTURNO JR., PhD OIC-Asst. Schools Division Superintendent	MA. LIZA R. TABILON, EdD., CESO V Schools Division Superintendent
Members: 1. ALAN D. CHIU / OIC-Admin Officer (Head of Administrative Unit) 2. ANA RIVA E. LANAT, CPA / Accountant III (Head of Accounting Unit) 3. LOVE L. RICAFORT / AO-IV (Head of Personnel Section) 4. MANOLIN T. IBANEZ / AO-II (Designated AAO) 5. JELMAR S. BAGUIO / AdAS-III (Designated ERF Handler)	



Address: Purok Farmers, Olingan, Dipolog City
Email: dipolog_city@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd Tayo – Division of Dipolog City

TWG Composition	Oversight
<p>6. JOSE MARI M. APILAN / ITO (Representative from IT Section)</p> <p>7. School Heads of Non-IU Schools</p> <p>Secretariat: DEVINE P. ROSAL/ AdA-VI</p>	

3. Moreover, the newly reconstituted TWG, excluding the School Heads of Non-IU Schools shall hold a meeting on **September 04, 2024 (03:00PM) at DTC, Miputak.**
4. For any clarification and concerns, contact or coordinate with DEVINE P. ROSAL at 0948-349-8639.
5. Immediate dissemination of this Memorandum is highly desired.


MA. LIZA R. TABILON, EdD., CESO V
 Schools Division Superintendent
 Office of the Schools Division Superintendent

Encl.: none

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

OSDS, Admin

GSIS

ADC/20240903-DM-GSIS-TWG

September 03, 2024