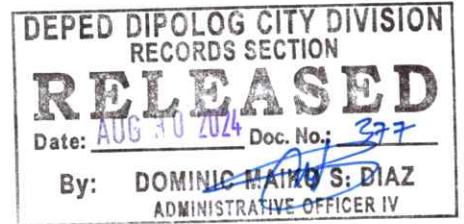




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



August 30, 2024

DIVISION MEMORANDUM

No. 377, s. 2024

ZAMPEN INNOVATION SUMMIT 2024

TO: **Assistant Schools Division Superintendent**
Curriculum Implementation Division Chief
School Governance and Operations Division Chief
Public Schools District Supervisors
Education Program Supervisors
Secondary School Principals
Elementary School Principals
All Others Concerned
This Division

1. Pursuant to Regional Memorandum (RM) No. 386, s. 2024, the Regional Office released the memorandum on the conduct of the ZAMPEN INNOVATION SUMMIT 2024.
2. The **ZAMPEN INNOVATION SUMMIT 2024** will be conducted on **September 24-25, 2024** in **Zamboanga del Norte**.
3. Those who are interested must submit their complete documents **on or before September 3 (Tuesday), 2024**.
4. Please see the attached Enclosure.
5. For clarifications, you can contact the SEPS-Planning and Research, Atty. Terence Eyre B. Belangoy at 09496602818
5. For information and dissemination.

MA. LIZA R. TABILON, EdD, CESO V
Schools Division Superintendent





Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

OFFICE OF THE REGIONAL DIRECTOR
 RECORDS SECTION, REGIONAL OFFICE NO. IX
 4678
 JUN 26 2024

Office of the Regional Director

25 June 2024

REGIONAL MEMORANDUM

No. 786, s. 2024

ZAMPEN INNOVATION SUMMIT 2024

To: Assistant Regional Director
 Schools Division Superintendents
 All Others Concerned

- In support of DepEd Order No. 16, s. 2017 promoting a culture of inquiry leading to innovation and ensuring an environment of evidence-based decision-making, DepEd RO IX, through the Policy, Planning and Research Division (PPRD), spearheads the **ZAMPEN INNOVATION SUMMIT 2024 on September 24-25, 2024, at Zamboanga del Norte.**
- ZamPen Innovation Summit 2024 provides a platform for participants to present educational innovations through exhibits and panel discussions. Moreover, the activity aims to promote a culture of innovation in education across the region and foster continuous learning and improvement.
- The target participants of this activity are as follows:
 - SDO and RO Innovators
 - SDS, ASDS, CID Chief, SGOD Chief, and SEPS-Planning and Research
 - RO Functional Division Chiefs, RO Moderators and Documenters
(See enclosure for the breakdown of Target Participants, Indicative Program, and Guidelines).
- Participants can check in at 2:00 p.m. on Day 0 (September 23), and the first meal will be dinner. Check-out is at noon on Day 2 (September 25), and the last meal will be lunch on the same day.
- Participants' travel expenses and accommodation shall be charged to their respective MOOE/local funds, subject to accounting and auditing rules and regulations.
- For clarification and inquiries, all concerned may coordinate with PPRD through email at region9.pprda@deped.gov.ph.
- Immediate dissemination of the herein Memorandum is desired.

Digitally signed by Legaspi Ruth L. Fuentes
 DN: cn=Legaspi Ruth L. Fuentes, o=DEPED, ou=Region IX, email=legaspi.ruth@deped.gov.ph, c=PH
 Reason: I am the author of this document

RUTH L. FUENTES, CESO IV
 Regional Director



Republic of the Philippines
Department of Education
 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

PPRD/AAL/lgb/RM
 021/June 25, 2024

Annex 1: Target Participants

ZAMPEN INNOVATION SUMMIT 2024

Participants	Breakout Sessions 1 and 2: Research-Based Innovations	Breakout Sessions 3 and 4: Technological Innovations	Breakout Sessions 5 and 6: Teaching and Learning Innovations	Breakout Sessions 7 and 8: People Development Innovations	Breakout Sessions 9 and 10: Community and Partnership Innovations	Total
SDO-Dapitan City Innovators	3	3	3	3	3	15
SDO-Dipolog City Innovators	3	3	3	3	3	15
SDO-Isabela City Innovators	3	3	3	3	3	15
SDO-Pagadian City Innovators	3	3	3	3	3	15
SDO-Zamboanga City Innovators	3	3	3	3	3	15
SDO- Zamboanga del Norte Innovators	3	3	3	3	3	15
SDO- Zamboanga del Sur Innovators	3	3	3	3	3	15
SDO- Zamboanga Sibugay Innovators	3	3	3	3	3	15
RD, ARD, SDS						10
ASDS						9
RO Chief						8
SDO Chief						16
SEPS-PR						8
PPRD (Moderators/ Documenters)						5
Program Management Team						4
TOTAL NUMBER OF PERSONS INVOLVED:						180



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 Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016



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Annex 2: Indicative Program

ZAMPEN INNOVATION SUMMIT 2024

Time	Activity Content
Day 0 – September 23, 2024	
2:00 p.m.	Check-in
Day 1 – September 24, 2024	
6:00 a.m. – 7:00 a.m.	Check-in/Breakfast
7:00 a.m. – 8:30 a.m.	Registration/ Tech Test
8:30 a.m. – 9:30 a.m.	Opening Program - Preliminaries: AVP - Presentation of Participants: Dr. Eugenio B. Penales – CLMD Chief - Welcome Remarks: Dr. Gregorio Cyrus R. Elejorde, CESO V- ARD - Statement of Purpose: Dr. Alhadzmar A. Lantaka – PPRD Chief - Keynote Address: “The Future of Innovation” Dr. Ruth L. Fuentes, CESO IV – Regional Director - QAME Orientation: Dr. Lucman L. Manupac – QAD Chief Host: Rodolf John T. Rodriguez, EPS-CLMD
9:30 a.m. – 10:00 a.m.	H E A L T H B R E A K
10:00 a.m. – 12:00 noon	Innovation Exhibit
12:00 noon – 1:00 p.m.	Lunch
1:00 p.m. – 5:00 p.m.	Breakout Sessions: Innovation Presentation and Panel Discussion Breakout Sessions 1 and 2- Research-Based Innovations Breakout Sessions 3 and 4- Technological Innovations Breakout Sessions 5 and 6- Teaching and Learning Innovations Breakout Sessions 7 and 8- People Development Innovations Breakout Sessions 9 and 10- Community and Partnership Innovations
5:00 p.m. – 6:30 p.m.	Dinner
Day 2 – September 25, 2024	
6:00 a.m. – 7:30 a.m.	Breakfast
7:30 a.m. – 8:00 a.m.	Tech Test/Registration
8:00 a.m. – 9:00 a.m.	Plenary Session: “Sustainability and Innovation” Dr. Gregorio Cyrus R. Elejorde, CESO V- ARD
9:00 a.m. – 9:15 a.m.	H E A L T H B R E A K
9:15 a.m. – 10:45 noon	Interactive Technology Demos
10:45 a.m. – 12:00 noon	Innovation Awards Ceremony Innovation Inspiration Wall Closing Program - Acknowledgement: Dr. Lee G. Baraquia, EPS-PPRD - Ways Forward: Dr. Gregorio Cyrus R. Elejorde, CESO V- ARD



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 REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

	- Nationalistic Song: AVP - Closing Prayer: AVP
	Host: Rodolf John T. Rodriguez, EPS-CLMD
12:00 noon - 1:00 p.m.	Lunch/Check-out

Annex 3: Guidelines for Presenters of ZamPen Innovation Summit 2024

1. All Schools Division Offices shall submit their top 3 entries to present on the following innovation themes: (1) *Research-Based Innovations*, (2) *Technological Innovations*, (3) *Teaching and Learning Innovations*, (4) *People Development Innovations*, and (5) *Community and Partnership Innovations*.
2. Innovations with multiple proponents or authors shall be represented by only one main author as presenter for ZamPen Innovation Summit 2024.
3. SDOs shall submit the innovation manuscript on or before September 3, 2024, through this link: <https://tinyurl.com/ZamPen-Innovation-Files>, using this file name format: SDO Name_ Family Name of Presenter_ Title of Innovation.
4. The innovation manuscript shall be written in 1000 to 2000 words (excluding the Appendix) with the following side headings:

I. Title and Name of Proponent/s

- Present a concise title that captures the essence of innovation.
- Indicate the name of the proponent/s or authors and specify the presenter for the ZamPen Innovation Summit 2024 if there are multiple authors.

II. Rationale

- Identify the problem or need that the innovation is designed to address.
- Explain briefly its significance and relevance.

III. Objectives

- Specify the innovation goal to address the identified need or problem.
- Articulate objectives according to SMART principles.

IV. Innovation Description

- Describe innovation in detail.
- Explain the method used and how it works.
- Highlight its unique features and benefits.

V. Target Beneficiaries

- Identify who would benefit from the innovation.

VI. Implementation Plan

- Outline the innovation development.
- Describe the implementation strategy.
- Include milestones, resources, and timelines.

VII. Innovation Impact

- Discuss the positive outcomes and impact on users, stakeholders, and the organization.
- Quantify impact or benefits whenever possible using data or metrics.

VIII. Next Steps

- Provide clear direction on what needs to be done next to achieve innovation milestones.



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-Outline the activities for monitoring and evaluation to track progress.

IX. Appendix

-Attach the innovation, if applicable.

-Include any additional details that may be relevant to the innovation.

5. The manuscript must be in pdf format, written in Bookman Old Style, font size 11, single spacing, 1-inch margin on all sides, and using an A4 paper size.
6. ZamPen Innovators shall set up their innovation exhibit at the venue using a 2 x 5 ft tarpaulin poster with a portable standee and other eye-catching visuals, infographics, or product demos to communicate the innovation effectively. The exhibit should be minimalist and clutter-free.
7. The Innovation Presentation and Panel Discussion shall be done by group, with two break-out sessions per innovation theme: (1) *Research-Based Innovations*, (2) *Technological Innovations*, (3) *Teaching and Learning Innovations*, (4) *People Development Innovations*, and (5) *Community and Partnership Innovations*.
8. Presenters shall submit four (4) hard copies of the innovation manuscript at the venue in an A4-red folder to be distributed to the panel.
9. Presenters are allotted 5-10 minutes per presentation during the breakout sessions. They shall present not more than 12 slides PowerPoint with the following contents: (1) Title and Author, (2) Rationale, (3) Objectives, (4) Innovation Description, (5) Target Beneficiaries, (6) Implementation Plan, (7) Innovation Impact, and (8) Next Steps.
10. Panel members are given 5-10 minutes for 'question and answer' for every presenter. They are expected to ask specific questions and clarifications related to the innovation so that presenters can respond well. They are also expected to provide insights and recommendations constructively.
11. Further, the panel members shall also rate the presentation based on the criteria/scoring guide for the following:

Part I. Content of the Innovation Manuscript (70 points)

- Innovation and Creativity
- Relevance and Significance
- Clarity and Comprehensibility
- Development and Implementation
- Impact and Benefits

Part II. Innovation Exhibit (15 points)

- Content and Innovation
- Presentation and Communication
- Poster Mechanics and Appearance

Part III. Innovation Presentation and Panel Discussion (15 points)

- Presentation and Communication
- Mastery of the Content
- Ability to Answer Questions and Receptiveness to Comments and Suggestions

