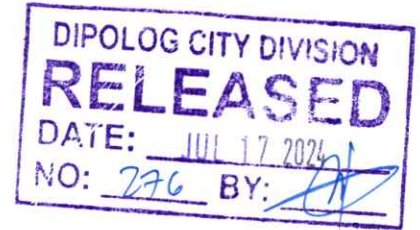




Republic of the Philippines
Department of Education
REGION IX – ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DIPOLOG CITY



July 16, 2024

DIVISION MEMORANDUM

No. 276, s. 2024

SUBMISSION OF CONSOLIDATED REPORT ON INCIDENTS OF BULLYING, CHILD ABUSE, CHILDREN-AT-RISK (CAR), CHILDREN IN CONFLICT WITH THE LAW (CICL) AND OTHER LEARNER FORMATION REPORTS FOR SCHOOL YEAR (SY) 2023-2024

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors (EPS)
Public Schools District Supervisor (PSDS)
School Heads of Public Elementary and Secondary Schools
School Administrators of Private Elementary and Secondary Schools
All Others Concerned
This Division

1. This has reference to Regional Memorandum No. 393, s. 2024 with subject **“Request for the Consolidated Reports of Learner Rights and Protection Cases SY 2023-2024”** and DepEd Memorandum No. 114, s. 2017 with subject **“Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40 s. 2012, 55 s. 2013, and 18 s. 2015”**. Pursuant to the aforementioned issuances, including DM No. 68, s. 2014 entitled, “Change in and Additional Information to DM No. 68, s. 2014” and thus DM No. 68, s. 2014 entitled, “Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance”, all school heads or principals and/or teacher-in-charge of public and private elementary and secondary schools in Dipolog City are **mandated to submit the following reports for school year (SY) 2023-2024:**

- a. Accomplished School-Based Report on Incidents of Bullying (See attached Form marked as **Enclosure No. 1**)
- b. Accomplished School-Based Report on Incidents of Child Abuse (See attached Form marked as **Enclosure No. 2**)
- c. Accomplished Consolidated Report on Cases involving Children-At-Risk (See attached Form marked as **Enclosure No. 3**)
- d. Accomplished Consolidated Report on Incidents of Children in Conflict with the Law (See attached Form marked as **Enclosure No. 4**)
- e. Accomplished Consolidated Report on Other Learner Rights and Protection Concerns (See attached Form marked as **Enclosure No. 5**)
- f. Accomplished Consolidated Report on Schools with Child Protection Policy, Anti-Bullying Policy and Child Protection Committee (See attached Form marked as **Enclosure No. 6**)



Address: Purok Farmers, Olingan, Dipolog City
Email: dipolog.city@deped.gov.ph
Website: www.depeddipolog.net
Facebook: DepEd - Schools Division of Dipolog City



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2. If there are no incidents of child abuse, bullying, CAR, or CACL, you are still to fill out the form and put zero (0) on each item asked.

3. Soft copy of the enclosures can be accessed through:
<https://bit.ly/DipologLRP2024> or scan:



4. Submit the duly signed hardcopy documents to SGOD-Youth/Learner Formation Unit and the electronic copies to youthformation.dipolog@deped.gov.ph on or before **August 6, 2024**.

5. Non-compliance with this Memorandum shall be dealt with accordingly pursuant to existing DepEd Orders and other pertinent and applicable rules and regulations.

6. For questions and concerns on this subject, please contact the Division Learner Formation Focal Persons Cielbert E. Dondoyano Jr. at 0956-590-9773 and Andrew Homil G. Elumbaring 0995-163-5116.

7. For immediate dissemination and compliance.


MA. LIZA R. TABILON EdD, CESO V.
Schools Division Superintendent

CONFIDENTIAL**SCHOOL-BASED CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)**

School: _____

School ID: _____

Period Covered: _____

Total Number of Students: _____

Classification: PublicLevel: Kindergarten Private Elementary Junior High School Senior High School**I. CHILDREN-AT-RISK (CAR)**

Classification	No. of Students		Action Taken	Present Status
	Male	Female		
1. Victim of abuse (sexual, physical, psychological, mental, economic and other mean)				
2. Victim of Neglect				
3. Coming from a dysfunctional family or without parent or guardian				
4. Being a member of a gang				
5. Living in a community with a higher level of criminality				
6. Living a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended				
8. Mendicant under PD 1563				
9. Solvent/ Rugby user				
10. Marijuana/ Drug Use/ Dependency				
11. Smoking				
12. Others				

II. Concrete descriptions of actions taken by the school to alleviate the risk factors of the CAR:

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Prepared by: _____

Validated by: _____

CONFIDENTIAL

Appendix F

School-Based Consolidated Report on Incidents of Children in Conflict with the Law (CICL)
School Year 20__-20__

School: _____
 Period Covered: _____

School ID: _____
 Classification: Public Private Level: Kindergarten Elementary Junior High School Senior High School

A. Consolidated Report on Incidents of Children in Conflict with the Law (CICL)						
Learner's Reference Number (LRN)	Age	Sex (M/F)	Case/Violation	Action Taken	Intervention/ Diversion Program	Remarks

B. Concrete descriptions of any intervention program or diversion program that the school initiated or adopted which facilitated the reintegration of the CICL in the school and community

Number of Resolved Cases	
Cases for Monitoring	
Number of Cases referred to other Government Agencies	
Number of Cases referred to other Non-Government Agencies	

Prepared by: _____
 (Designation)

Date: _____

Validated by: _____
 Principal

Date: _____

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SCHOOL-BASED CONSOLIDATED REPORT ON OTHER LEARNER RIGHTS AND PROTECTION CONCERNS

School Year 20__ - 20__

School: _____

Classification: (Private/Public) _____

School ID: _____

Address: _____

Level: (Kindergarten/Elementary/Secondary) _____

Date/ Place of Incident	Other Child Protection Concerns							Victims			Perpetrator			Action Taken	Intervention Program	Status (Resolved/ Pending/ Referred to other agency)
	Suicide	Child Labor	Child Trafficking	OSEC	SEC	Corporal Punishment	Other Acts of Abuse (Learnmore-to-Learnmore)	Name	Age	Sex (M/F)	Name	Age	Sex (M/F)			

Note: OSEC - Online Sexual Exploitation of Children
SEC - Sexual Exploitation of Children

Number of Resolved Cases
Cases for Monitoring
Number of Cases referred to other Government Agencies
Number of Cases referred to other Non-Government Agencies

Revised and Conformed by: _____
(Name and Designation)

Prepared by: _____
(Name and Designation)

Date: _____

Date: _____

**School-Based Consolidated Report on Schools with Child Protection Policy, Anti-Bullying Policy
and Child Protection Committee**

School: _____

Period Covered: _____

Note: Kindly mark check the applicable item/s:

Classification	ELEMENTARY	JUNIOR HIGH SCHOOL	SENIOR HIGH SCHOOL	GRAND TOTAL
Child Protection Policy with Anti-Bullying Policy				
Child Protection Policy Only				
Anti-Bullying Policy				
No Policy				
WITH Established Child Protection Committee				
Without Established Child Protection Committee				

Prepared by:**Validated by:**_____
(Designation)**Date:** __________
Principal/ Superintendent/ Regional Director**Date:** _____