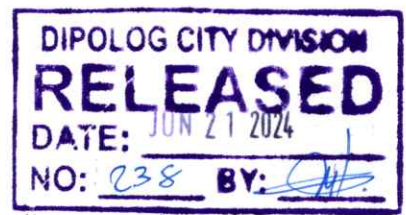




Republic of the Philippines
Department of Education
 REGION IX – ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DIPOLOG CITY



June 21, 2024

DIVISION MEMORANDUM

No. 238, s. 2024

4th INSTRUCTIONAL LEADERSHIP ENHANCEMENT WITH ADMINISTRATION, MANAGEMENT & GOVERNANCE AND OPERATION PROFESSIONAL DEVELOPMENT PROGRAM (I-LEAM & GO-PDP) cum DIVISION MANAGEMENT COMMITTEE (DIMANCOM) MEETING

To: **OIC - Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division
 Chief, School Governance and Operations Division
 Education Program Supervisors
 Public Schools District Supervisor
 Select SGOD / OSDS Personnel
 School Heads / Administrators
 All Others Concerned**
This Division

1. The Dipolog City Schools Division announces the conduct of the **3rd Instructional Leadership Enhancement with Administration, Management & Governance and Operation Professional Development Program (I-LEAM & GO-PDP) cum Division Management Committee (DIMANCOM) Meeting** on June 24-26, 2024 at Top Plaza Hotel, Dipolog City.
2. This activity will also include the crafting of OPCR of the School Heads and the Top Management reflecting the commitments and performance based on its office mandates.
3. The participants of this activity are the Schools Division Superintendent, Assistant Schools Division Superintendent, CID Chief, SGOD Chief, Education Program Supervisor, Public Schools District Supervisor, Select SGOD and OSDS Personnel and School Heads.
4. Transportation and other expenses for meals, supplies and materials incurred are chargeable against MOOE of the Division Office for SDO-based participants and School MOOE for school-based participants, subject to the usual accounting and auditing rules and regulations.
5. Attached for reference, please find the following enclosures.
 - Enclosure No. 1 : List of Participants
 - Enclosure No. 2 : Activity Matrix



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6. For clarifications relative to the conduct of this activity, please contact our DiManCom Focal Person, HRMO Love L. Ricafort at love.ricafort@deped.gov.ph
7. Immediate and wide dissemination of this memorandum is desired.


MA. LIZA R. TABILON, EdD., CESO V
Schools Division Superintendent

Encl: List of Participants
Activity Matrix
Ref: As stated



Enclosure 1: LIST OF PARTICIPANTS

DISTRICT	SCHOOL/OFFICE	NAME	POSITION
EAST	ESTAKA CS	LYN A. CARPIO	SP IV
	DICAYAS ES	ELMER M. OMANDAM	SP II
	LINABO ES	JIMMY T. GEMINA	HT I
	MINAOG ES	RAMIL V. ADARO	SP II
	STO. NINO ES	LEONARDO B. OBNIMAGA	SP II
	TURNO ES	PSYCHE G. MACUTE	SP I
	LUGDUNGAN ES	VERLINA C. TORRES	SP I
	ST. JOHN ES	ERMA P. AJERO	SP II
	UPPER DICAYAS IS	FERDINAND R. CORNELIO	SP III
	GULAYON IS	MA. RIZA LAGROMA	SP I
	ZAMBOANGA DNNHS	JOSELITO S. TIZON	SP IV
	ZAMBOANGA DNNHS-TURNO	VIRGINIA E. TAGAB	SP II
WEST	MIPUTAK EAST CS	KENT M. ADOLFO	SP IV
	GALAS ES	GEORGINA G. CIELO	SP IV
	GALAS NATIONAL HIGH SCHOOL	JOSE REY A. ADRIATICO	SP II
	MAGSAYSAY ES	GEMINI D. NOEL	SP I
	STA. ISABEL ES	SUNNY O. ZAPANTA	SP III
	STA. FELOMINA IS	GINA D. REGENCIA	SP IV
	TUBOD IS	MA. TERESITA L. RONOLO	SP I
	GALAS NHS	JOSE REY A. ADRIATICO	SP II
	MIPUTAK NHS	JONALD L. NOLI	SP I
NORTH	DIPOLOG PILOT DS	REMEGIO D. GABONADA	SP IV
	DIPOLOG SPED CENTER	REMRYAN R. REBUTAZO	HT I
	BIASONG ES	NORA A. LLORITO	SP II
	BARRA ES	SHARIKA D. JUMAWAN	SP III
	SICAYAB ES	ANNABEL B. GATCHALIAN	SP IV
	SICAYAB NHS	GINA O. REGANION	SP III
	DIPOLOG CITY NHS	LOELA R. BEN-ELI	SP III
SOUTH	AQUMATSHS	GLIROD JANE T. TINDUGAN	SP IV
	PUNTA NATIONAL HIGH SCHOOL	JOSEFINA S. TAN	SP III
	COGON NATIONAL HIGH SCHOOL	MARIA LIZA E. VALDEHUEZA	SP II
	PETHS	NOEL S. SOLIS	SP II
	PUNTA CS	MICHEROSE S. SALADAGA	SP III
	LAOY OLINGAN ES	SUSAN O. PADAYHAG	SP I
	SAN ALFONSO ES	MARIAVI E. GONJOB	SP I
	SAN JOSE ES	NELLIE B. MERCADO	HT III
	SANGKOL ES	MACIAS D. REGAÑON JR.	SP II
	STA. CRUZ ES	SUSANA B. PERONG	SP III
	OLINGAN SOUTH ES	FERDINAND B. DINAMPO	SP IV
	CAYASAN IS	RICARDO A. DAGPIN	HT I
	COGON ES	JAZELDA D. SY	SP II
	DIWAN ES	VENUS J. CATIPAY	SP I

	GUINSANGAAN ES	GRANIFER A. JAUCULAN	HT III
	OLINGAN ES	MA. FE GRACE P. DINAMPO	SP IV
	PAMANSALAN ES	JUDITH G. NIEVES	HT II
	VIRGINIA ES	LYDIA T. ETRONE	HT III
	KEPYIANAN ES		
	LINAY ES	RUSTOM P. CAMAHALAN	HT II
SDO			
	OSDS	MA. LIZA R. TABILON	SDS
	OSDS	ROSALIO B. CONTURNO JR.	ASDS
	OSDS	ATTY. MA. CECILE B. TANAGA	Legal Officer
	OSDS	JOSE MARI APILAN	ITO
	OSDS	RANDYL A. GERAGA	Budget Officer
	OSDS	LOVE L. RICAFORT	Personnel Officer
	OSDS	ANA RIVA E. LANAT, CPA	Accountant III
	OSDS	DEBORAH MAE C. ALEJO	Supply Officer
	OSDS	DOMINIC MAIKO DIAZ	Records Officer
	OSDS	JANINE Z. TUBIO	ADAS III – Secretariat
	OSDS	SARAH MAE C. ARANAS	ADASII-Secretariat
	OSDS	JELMAR BAGUIO	Procurement
	CID	AMELINDA D. MONTERO	Chief, CID
	CID	EDGARDO S. CABALIDA	EPSVR
	CID	REILA ANGELA JOSOL	EPSVR
	CID	CHERRY MAE B. ELTANAL	EPSVR
	CID	MONINA R. ANTIQUINA	EPSVR
	CID	JESSE P. SAMANIEGO	EPSVR
	CID	MELANIE B. BANTILAN	EPSVR
	CID	DEXTER A. ELUMBA	EPSVR
	CID	EDGAR DINGAL	EPSVR
	CID	CHERIELYN R. ALLEN	EPSVR
	CID	SERAPINO ESTEBAT JR.	EPSVR
	CID	JOVENCIA O. SAMANTE	PSDS
	CID	PETRUSH G. MACUTE	PSDS
	CID	OLALIO D. DELOS SANTOS	PSDS
	CID	GENEVIEVE B. MIRANDA	PSDS
	CID	ADRIAN G. REFUGIO	PSDS
	CID	ROSSALYN Z. MONTEALTO	PSDS
	CID	BERNIE P. LARANJO	PSDS
	CID	VILMA C. VELASCO	PSDS
	CID		PSDS
	CID	MA. LIZA E. VALDEHUEZA	OIC-PSDS
	SGOD	NUR N. HUSSIEN	Chief, SGOD
	SGOD	RONILLO S. YARAG	EPSvr
	SGOD	CRISPO GAHISAN	SEPS

	SGOD	RAMBELLE C. FLORES	SEPS
	SGOD	LUISIANO MURRO JR.	SEPS
	SGOD	TERENCE EYRE BELANGOY	SEPS
	SGOD	MARIE ANTOINETTE NAZARETH	PO III
	SGOD	ALAN D. CHIU	PDO II
	SGOD	ANDREW HOMIL ELUMBARING	PDO I
	SGOD	CLEES PAUL ELUMBARING	DENTIST II
	SGOD	JESEL B. CHIU	EPS II – Secretariat
	SGOD	CHRIS REY VIII HERRERA	PIO/NURSE
	SGOD	MARIE C. REFUGIO	EPSII
Nothing Follows			



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Enclosure No. 2 : Activity Matrix

Title of the Session/ Activity/ Topics	Session/ Activity/ Topic Objectives	Methodology	Materials / Resources Needed	Responsible Person/ Resource Speaker
Day 1: June 24, 2024 (MONDAY)				
8:00 AM to 12:00 PM				
DIMANCOM Proper	Presentation of the Agenda of the Meeting	Roundtable Discussion	<ul style="list-style-type: none">DIMANCOM Reference Materials: Minutes of the Meetings	All Stakeholders
1:00 PM to 5:00 PM				
ILEM Go-PDP	Topics to be presented: <ul style="list-style-type: none">Uses of MOOENew HRD Fund Utilization Guidelines	Plenary Discussion	<ul style="list-style-type: none">PowerPoint Presentation of the topics	Ana Riva E. Lanat Rambelle C. Flores
Day 2: June 25, 2024 (TUESDAY)				
8:00 AM to 12:00 PM				
Revised OPRCF	Presentation and Discussion on the following OPRCF Components: Part I: Office Performance Part I-A: Commitment to Organization Outcomes Part I-B: Innovating and Intervening Accomplishment	Workshop	Reference Materials: <ul style="list-style-type: none">Office Function version 3Interim Guideline	ASDS Rosalio B. Conturno CID Chief Amelinda D. Montero



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	Part I-C: Organizational Effectiveness Part II: Individual Competence: Part II-A: Leadership Competencies Part II-B: Core Competencies			SGOD Chief Nur N. Hussien
1:00 PM to 5:00 PM				
Revised OPCRf Workshop and Output Critiquing				
Day 3: June 26, 2024 (WEDNESDAY)				
8:00 AM to 5:00 PM				
2024-2028 SIP Workshop	SIP Technical Parts and Other Salient Points	Workshop	Workshop Material	Identified Resource Person

